

JOINT PROGRAM WITH CALCUTTA UNIVERSITY

We are pleased to advise you that **Calcutta University**, MaulanaAbulKalam Azad Institute of Asian Studies and **The School** of Chinese Language have joined hands to offer an authentic and affordable CERTIFICATE COURSE in Chinese Language to Kolkata's graduates. You may now apply for the next session in 2014-15.

Basic Applied Chinese Language Course (ZhongwenJichuShiyongKecheng) - a Certificate Course for Graduates in any discipline, offered jointly by **The School**, **Calcutta University** & MaulanaAbulKalam Azad Institute of Asian Studies.

The Joint Program lays the foundations of Chinese (Mandarin) language by introducing basic grammatical concepts and useful vocabulary step by step. The Course also aims at building good but basic oral communication skills that are essential in the language learning process – **Sessions (60/about 9 months)**would be held twice weekly on designated days usually during late afternoon. Course Fee (**highly subsidised @ Rs. 300 per month only**) is payable in advance for the entire course. A refundable Deposit (please see conditions) of Rs. 5000 is payable at the time of joining, together with application form and admission fees. The Course Fee includes Interactive Sessions with Chinese persons, as well as participation in The ChiniAdda. All Study Materials are supplied gratis by **The School**.

It is recommended that you www.caluniv.ac.in; www.makaias.gov.in; www.zhongwen.in for detailed information.

Kindly email/write us **now** if you wish to register for this Course with the undernoted information:

1. Applicant's full name -
2. Applicant's complete address -
3. Telephone number (landline) -
4. Telephone number (mobile) -
5. Email address -
6. Date of Birth -
7. Profession -
8. Office/Work Name & Address -
9. Course -
10. Why you wish to join –

11. Graduation details –

We shall not accept admissions once 15 students register with us, to maintain our Teacher:Student ratio of 1:15.

Thank you (XieXie!) and Best Regards

CONTACT: **The School** of Chinese Language, 11/1 Sunny Park, Kolkata 700019, India,
Telephone: 91 33 24858399, 91 33 24858434 Email: chinese@zhongwen.in; info@theschool.edu.in;
Website: www.zhongwen.in; www.theschool.edu.in; www.mbbs.edu.in;

SCHOLARSHIPS AVAILABLE IN CHINA FOR MEDICAL (MBBS IN ENGLISH) & CHINESE LANGUAGE STUDIES



Admission Notice 2014-2015

Basic Applied Chinese Language Course, Class of 2014

Applications are invited for admission to the Basic Applied Chinese Language Course jointly conducted by Calcutta University, MaulanaAbulKalam Azad Institute of Asian Studies and **The School** of Chinese Language at 11/1 Sunny Park, Kolkata 700019 for the next academic session.

Eligibility: A candidate having a college degree in any discipline from any university or recognized institute, with adequate knowledge of English, is eligible to apply for admission in the said course. Besides love of learning a foreign language and the capacity to cope with Chinese Language, personal and family income would also be an important criteria of acceptance.

Information also available at:

www.caluniv.ac.in; www.makaias.gov.in; www.zhongwen.in;

Application Forms shall be available from The School of Chinese Language at 11/1 Sunny Park, Kolkata 700019, between Tuesday and Friday (except holidays) from 11A.M. to 1 P.M. on payment of Rupees 250 (for General Candidates) and Rupees 100 (for SC/ST/PH Candidates). **PLEASE MAKE PRIOR APPOINTMENT OVER TELEPHONE BEFORE VISITING US.**

Forms must be completed and submitted at the office of **The School** together with a pay order/demand draft of Rs.250 [for general candidates] or Rs.100 [for SC/ST/PH candidates] drawn in favour of “**The School** of Chinese Language”, payable at Kolkata or by Cash. Application forms, duly completed, should reach the Office of **The School** at least one month prior to commencement date of Course.

FEE STRUCTURE

Basic Applied Chinese Language Course

Sixty Session Certificate Program in Chinese Language jointly conducted by University of Calcutta, MAKAIAS & The School of Chinese Language

Application Form fee Rs. 250 - Admission Fee Rs.250; Tuition Fee Rs.300 p.m. (Payable in advance for entire Course);

Security Deposit Rs. 5000 – non-interest bearing, non-refundable in case of forfeiture;

Tuition Fee for Sponsored Persons Rs.3000 p.m.

1. Selection will be made strictly on stated criteria, merit and on first come first served basis.
2. One seat is reserved for physically handicapped person. The selected candidate must produce a certificate from a medical expert specified by Calcutta University.
3. One seat is reserved for Scheduled Caste/Scheduled Tribe candidate from West Bengal. SC/ST of other States will not be considered.
4. Three (3) seats are reserved for sponsored candidates. Certificate from the sponsoring Company/Institute is essential. Seats not allocated as above may be offered to other applicants.

Procedure

1. Collect Application Form from **The School**, on payment of Rs. 250 in cash. ISSUANCE OF APPLICATION FORM DOES NOT IMPLY OR GUARANTEE ADMISSION.
2. Complete the Application Form in your own handwriting in black ink and attach a non-returnable passport-sized colour photograph at the appropriate place. *PLEASE ENSURE THAT THE FORM IS COMPLETED AND NO SPACES ARE LEFT BLANK.* Incomplete Applications are liable to be rejected.
3. Application must be accompanied by attested* copies of all relevant Mark Sheets and Certificates. Each document and photo/s must be signed by the candidate
 - (a) Attach copy of your birth certificate; if it is not in English, attach the vernacular copy together with its translation in English, duly notarized
 - (b) Attach copy of your school-leaving and college certificates, duly notarized
 - (c) Evidence of income (personal & family), and declaration
 - (d) For Sponsored Candidates, Employer's Certificate is a must

* Attestation by C.U. Senate/Syndicate Member, any University Teacher/Officer, Principal of any College, any Teacher of a College Affiliated to C.U. or Gazetted Officer is accepted.

4. Please bring two stamp-size photographs.

5. Submission of Application Form may be made, **with prior appointment**, at **The School's** office between 11 a.m. to 1 p.m. between Tuesday and Friday except holidays

6. If any error/misinformation is detected at any stage, admission shall be treated as cancelled.

7. Selected candidates would be admitted only after receipt of Security Deposit.

Information, Rules & Notes for Students

Students shall be responsible for their possessions including mobile phones, cash, Ipods, purses, or any other items whether be misplaced, lost or left behind in The School premises. Before exiting, it is suggested that students check and ensure they have not left their belongings in The School.

ID cards issued to you should always be carried on your person when you attend classes.

All cell/mobile phones must be switched off in the classrooms and inside The School building.

IMPORTANT NOTIFICATION

Security Deposit is refundable within 30 days of end of Class unless forfeited. A student admitted to the course of study and who remains absent from classes for 7 Sessions continuously or, intermittently for more than 50% of classes held during any ten consecutive weeks would have his/her studentship terminated and his/her name will be automatically struck off from the rolls according to admission rules. Security Deposit would be forfeited. Fee is payable in advance.

Payment is preferred by Pay Order/Demand Draft in favour of "**The School** of Chinese Language" although cash may be accepted.

Fee for Application Forms, Admission and Course is non-refundable.

Study Material shall be provided by **The School**; no extra charges are payable by you. Register of Disbursement of such Study Material must be signed when taking delivery.

Currently, free parking is available outside **The School**.

The School expects each Student to be dedicated towards learning. 100% attendance and punctuality is important to achieve your goal. Total attention is necessary in the classrooms. Daily practice is an unavoidable necessity. Kindly ensure that you are present for the Interactive Sessions/ChiniAdda.

Participation would assist you to practice the language and expand your networking activities.

You must not approach any Teacher of **The School** for private tuitions.

Utmost respect must be accorded to the Teachers and other staff of **The School**.

The School's property (incl. chairs etc) should be carefully handled and all areas kept clean.

No edibles are permitted. It is important that discipline and good behaviour always be observed.

You must ensure that you do not disturb other classes or the office staff by making any noise. Students should dress soberly.

Calendar/Schedule of Class Days would be provided. Kindly study and follow it carefully. Test or Class dates cannot be changed therefore please ensure attendance.

No smoking is permitted anywhere on **The School's** premises.

To do your bit towards energy saving, please ensure lights, fans and air-conditioners are switched off at the end of each session.

The School office is open from 11 am to 2 pm, Tuesday to Friday, except on public holidays. Prior appointment is required before visiting.

If any error/misinformation in your declaration/documents is detected at any stage, the provisional admission will be treated as cancelled. All Rules, Information, Fee etc are subject to change at the discretion of the Committee of Management.